

PPDC Spring In Person Meeting – Nashville, TN
Thursday, March 7th, 2019 @ 0800
Gaylord Opryland Resort and Convention Center
Davidson B Room, Magnolia Mezzanine

- **Welcome and Announcements**

- Meeting called to order by: Kirsten Kallies @ 0810
- Review and approve minutes from January 30, 2019 meeting
 - Discussion
 - Move to accept minutes: Ed Evans 2nd: Cynthia Cervantes, Vote: unanimous

- **Liaison Reports**

- ABCP report (Kirsten Kallies/Ed DeLaney)
 - Next meeting: Saturday, March 9, 2019 @ 1330 in Davidson B Room, Magnolia Mezzanine
 - Annual Report and Online Filing Survey to be discussed at the meeting
 - Discussion about 75 case requirement (ACPE requirement)
 - Discussion about 10 pediatric observations
 - Discussion about possibly requiring 10 ECMO cases
 - Standards and guidelines are almost finished
 - Discussion about how to break it up (transport, initiation, monitoring and wean or ABCP case criteria or rounding on ECMO)
 - Discussion about mechanical circulation report observation
 - Discussion about past ABCP surveys and results
 - Request about ABCP reports and timeliness (Should be about same time students get the results.) Ed Evans
 - Action Ed DeLaney will follow up with ABCP
- AmSECT report (Tom Rath)
 - Jim Reager is President-elect
 - Discussion about student cost for the meeting \$120
 - Discussion about overall meeting costs
 - Discussion about our AmSECTU question database. Kirsten will follow up and ask about this.
 - Discussion about scientific session getting shorter and student opportunities limited.
 - Double presentations at some meetings
- AACCP report (Richard Chan)
 - Speakers Bureau - \$500 for a speaker to come to your school. Just email David Palanzo First come, first served basis (unless you had it the previous year).
 - Newsletter submissions:
 - May 15th, 2019: IOWA
 - August 15th, 2019: MSOE
 - November 15th, 2019: Texas Heart
 - February 15th, 2020: Midwestern
 - May 15th, 2020: Quinnipiac
 - August 15th, 2020: Jefferson
 - November 15th, 2020: Cleveland Clinic
 - Send to David Palanzo and cc Richard Chan
 - Length does not matter, and format is not specific

- No citation needed other than a list of references
 - Like to have a picture and bio on the student submitting
 - AACP office people do edit before putting in the newsletter
 - Newsletter articles are a good opportunity to build student resumes (Richard Chan reviewed criteria)
- AC-PE report (Ed Evans and Kirsten Kallies)
 - Monday, March 11, 2019 @ 0800 in Ryman Ballroom AB
 - Brian Schwartz will attend
 - Consensus Curriculum edits will be discussed at in person meeting
 - Discussion about concern about paying clinical affiliate sites for clinical rotations as part of the contracted agreements. (Mayo Clinic recently called Bruce Searles and they are asking for payment per student for their affiliate agreement. \$1000/student/rotation) Will be discussed at the in person meeting Monday.
 - Action to ask CAAHEP about similar organizations paying for clinical rotations
 - Action to discuss at ACPE
 - Discussion about all agreeing not to pay
 - Discussion about perfusion shortage vs pay for clinical rotations
 - Discussion about fee and administrative costs and fee changing based on rotation length
 - Discussion about organizations sending letters
 - Write compelling reason not to pay Bruce Searles
 - Mike Smith mention internships of Pathologist assistants
 - Motion to send a letter to write a letter/position statement about paying for student rotations from the PPDC- Ed Evans
 - Second: Brian Schwartz
 - Motion carried unanimously
 - Motion for a committee to draft a letter: Ed Evans
 - Second: Joe Sestino
 - Committee (Ed Evans, Julie Collins, Brian Schwartz, Ed Darling, Kyle)
 - Motion carried unanimously
 - Discussion about modified study report
 - Action to inquire with ACPE
- CAAHEP - No report
- **Treasurer's Report** (Ray Wong)
 - Budget presented
 - Discussion about Dues \$750 and invoices will be sent soon
 - Motion to increase travel budget to \$3000: Ed Evans
 - Second: Brian Schwartz
 - Motion carried unanimously
 - Motion to increase meal budget to \$1000: Mike Smith
 - Second: Ed Evans
 - Motion carried unanimously
 - Motion to accept treasurers report and new amended budget: Ed Evans
 - Second: Tom Rath
 - Motion carried unanimously

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Expenditures	Actual 2017	Proposed Budget 2018	Actual 2018	Proposed Budget 2019
Dues (AC-PE, CAAHEP)	\$6,000.00	\$6,300.00	\$6,000.00	\$6,000.00
Legal Services	\$0.00	\$250.00	\$500.00	\$250.00
Society Registration	\$26.00	\$30.00	\$25.00	\$25.00
Website	\$150.00	\$150.00	\$150.00	\$150.00
Member Travel	\$1,142.00	\$2,000.00	\$1,095.10	\$3,000.00
Meals	\$0.00	\$500.00	\$500.52	\$1,000.00
Meeting Room, AV	\$455.00	\$200.00	\$60.00	\$200.00
Projector	\$0.00	\$1,000.00	\$761.59	\$0.00
TOTAL	\$7,773.00	\$10,430.00	\$9,092.21	\$10,625.00
Income	\$12,750.00	\$12,750.00	\$12,750.00	\$12,750.00
Surplus (Deficit)	\$4,977.00	\$2,320.00	\$3,657.79	\$2,125.00
<u>Checking Account Balances:</u>				
Beginning Balance 1/1/2018		\$14,182.42		
Ending Balance 12/31/2018		\$17,840.21		
Surplus (Deficit)			\$3,657.79	

• **On-going Business**

- Discussion about Clinical skills consensus curriculum – Skills Survey (Bruce Searles)
 - Plans for development of this set of consensus curriculum. 2019 – planning phase. 2020 – implementation into a formal document
 - Goal to have 3 papers by the end of the summer
 - Discussion about broadening to ECMO and Mechanical Assist
 - Review Table 3 Skill Category
 - Discussion – skills had a measure of frequency and a measure of Safety
 - Goal to build rubrics
 - Discussion about doing fundamental skills for multiple methodologies
- Discussion about SpecialtyCare campus visit this afternoon
 - Discussion of what we want to “present” at this meeting. Decision was to keep it an open forum.
- New Programs:

- Discussion about class sizes, supply and demand in the market, current students and graduating students.
- Here are our current enrollment, 2019 graduating class numbers, and plans to increase enrollment over the next couple of years: (Kirsten will give this report to the AC-PE and ABCP later this weekend so they know that relief for the current shortage is coming.)

			2019 Admissions	2019 Graduation	Anticipated Growth (2 years)
	Program	Representatives			
1	Midwestern	Evans	34	30	1
2	U Arizona	Wong	4	3	0
3	Quinnipiac	Smith	9	6	1
4	Barry	Cervantes	19	15	0
5	Rush	Collins	16	21	2
6	U Iowa	Rath	6	5	2
7	U Nebraska	Holt	14	14	
8	Thomas Jefferson	Schwartz	8	8	2
9	North Shore U	Chan	13	12	-13
10	SUNY	Searles, Darling	12	12	4
11	Cleveland Clinic	Ball, Wittenauer	8	8	2
12	Pittsburgh Shadyside	Dzadony, Darrah	20	20	
13	MUSC	Sistino	28	25	0
14	Vanderbilt	Schwimer	10	8	0
15	Texas Heart	Crane, Adams	16	16	0
16	MSOE	Gerrits, Kallies	8	7	9
17	Texas	Price, Banjac	4	4	8
18	Hoffstra	DeLaney	10	0	0
19	New	N/A	0	0	4
20					
		Total	239	214	22

- **New Business**

- Election of Vacant Board Member position – Secretary
 - Serve remainder of 2018-2020 term (ending spring 2020)
 - Ed DeLaney nominated and accepted
- Election of New Board Members for 2020-2022
 - Chairperson: Brian Schwartz to start at next in person meeting (in person meeting for 2020 and 2021)
 - Vice Chairperson (2022 will be Chairperson): Ed DeLaney nominated by Brian Schwartz seconded by Mike Smith and accepts
 - Secretary: Julie Collins nominated by Ed Evans seconded by Tom Rath; accepts
 - Treasurer: Ray Wong nominated by Ed Evans seconded by Tom Rath; accepted

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- Board Member at Large (outgoing Chairperson): Kirsten Kallies
- Motion to install these board members whom have accepted their nominations: Ed Evans, seconded by: Tom Rath, vote: Unanimous
- **Reminders**
 - Next meeting: Online in June – Kirsten will send out a doodle poll in May to figure out our exact date in June. (Informal vote was for a doodle poll for options rather than going back to a standard date every quarter.)
- **Motion to Adjourn: Cynthia Cervantes**
 - Second by: Ed Evans , Vote: unanimous, Meeting adjourned at 12:15.

Attendance Tracker : PPDC Meetings

3/7/19

Meetings Held

In Person
Nashville, TN

	Program	Representatives	
1	Midwestern	Evans	xx
2	U Arizona	Wong	x
3	Quinnipiac	Smith	x
4	Barry	Cervantes	x
5	Rush	Collins	x
6	U Iowa	Rath	x
7	U Nebraska	Holt	
8	Thomas Jefferson	Schwartz	x
9	North Shore U	Chan	x
10	SUNY	Searles, Darling	x (via phone)
11	Cleveland Clinic	Ball, Witten	xx
12	Pittsburgh Shadyside	Dzadony, Darrah	
13	MUSC	Sistino	x
14	Vanderbilt	Schwimer	xx
15	Texas Heart	Crane, Adams	xx
16	MSOE	Gerrits, Kallies	x
17	Texas	Price, Banjac	x
18	Hoffstra	DeLaney	x
19			
20			

Total in attendance	16
Percentage attending	88.89
Quorum ?	YES